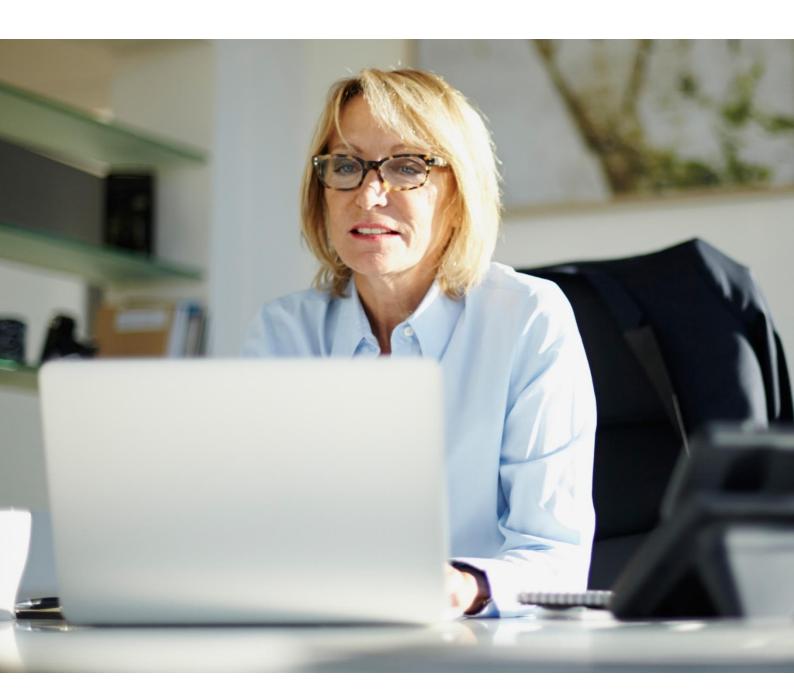
Get started with Easy Banking Business

Follow these easy steps to get you up and running with Easy Banking Business on your Mac.



Before you start you will need:



Your Mac device with Mac OS X, 10.11 or higher

With a recent version of Safari, Chrome or Firefox



A USB-connected card reader

With your Easy Banking Business card



Your temporary PIN code to activate your card

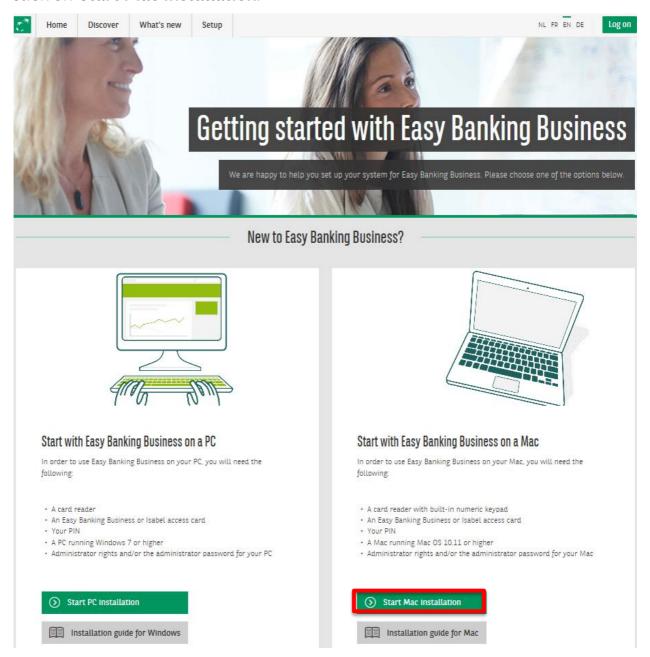
You will have received this via post

You will need to have administrator rights and/or the administrator password for your Mac

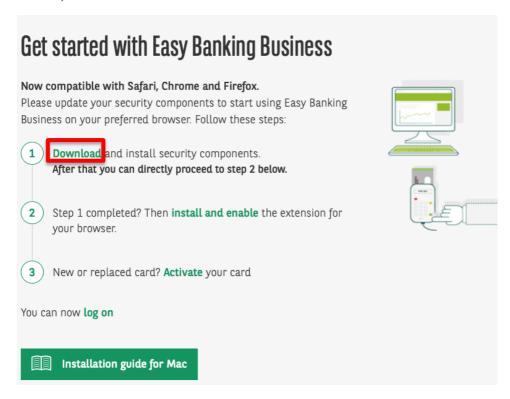
DOWNLOAD & INSTALL SECURITY COMPONENTS

Download the Security Components for Mac

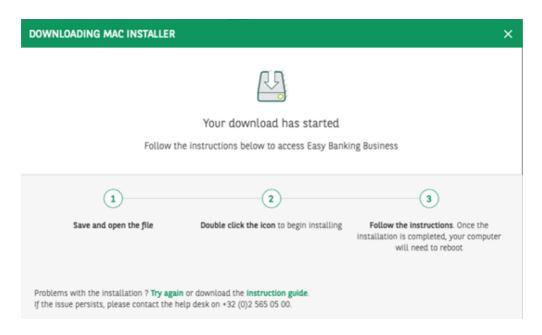
• Go to https://easybankingbusiness.bnpparibasfortis.be/en/Set-Up and click on https://easybankingbusiness.bnpparibasfortis.be/en/Set-Up and click on Start Mac installation.



• In step 1, click on **Download** to start downloading the security components.



• The installation package will be downloaded into the **Downloads** folder.



Install the security components for Mac

- Save your open documents before starting the installation.
- Click on the **Downloads** folder in the Dock, then click on the **ebb_installation.dmg** file to open it.

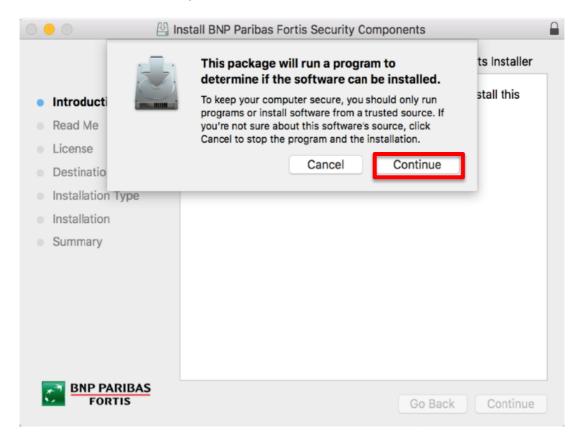


• Upon opening the file you will see the following screen:

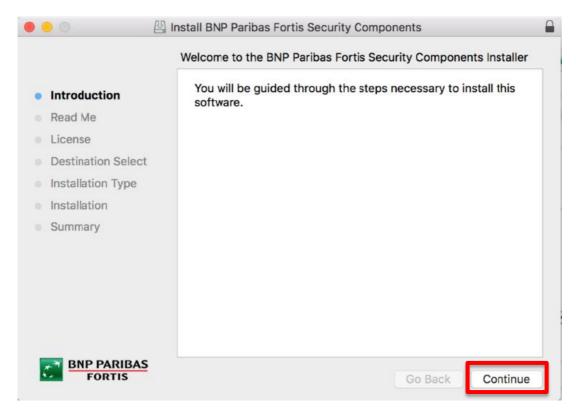


• Double-click on the icon to start the installer.

• Click on **Continue** to proceed with the installation.



• Again, click on Continue.

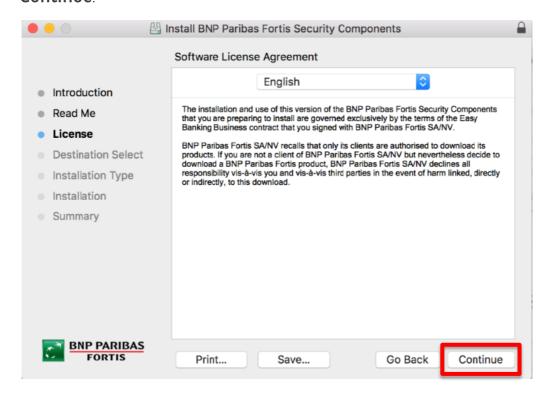


• A message regarding the security will be shown.



Carefully read the message, then proceed by clicking on Continue.

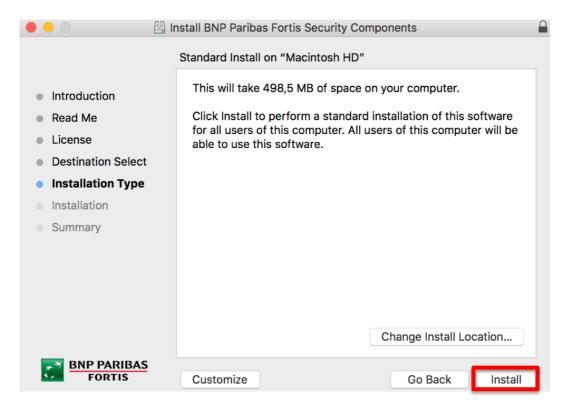
• Subsequently, the software license agreement will be shown. Click on **Continue**.



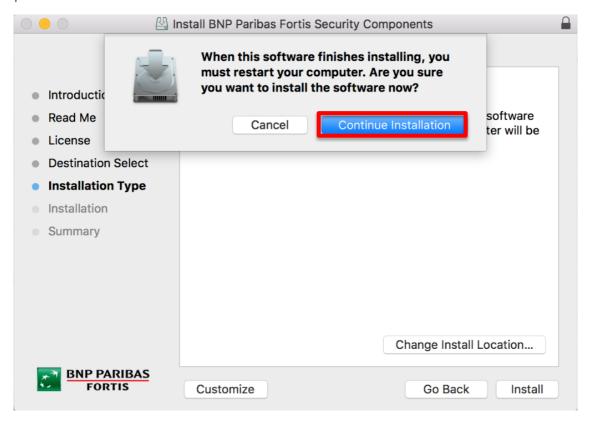
• Click on **Agree** to confirm you agree to the terms of the software license agreement.



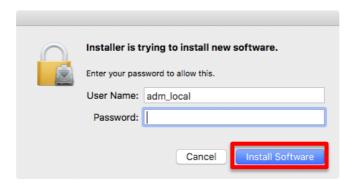
• Then, you will see the space required for a standard installation. Click on **Install** to proceed.



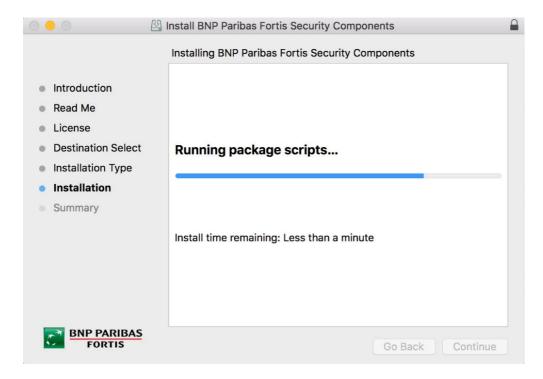
• A message is shown to inform you that the computer must be restarted after completing the installation. Click on **Continue Installation** to proceed.



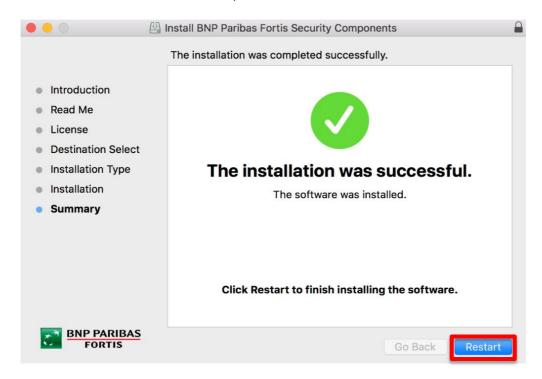
• Enter your credentials (or those of an **administrator** if you do not have administrator rights) and click on **Install Software**.



• The installation will now proceed.



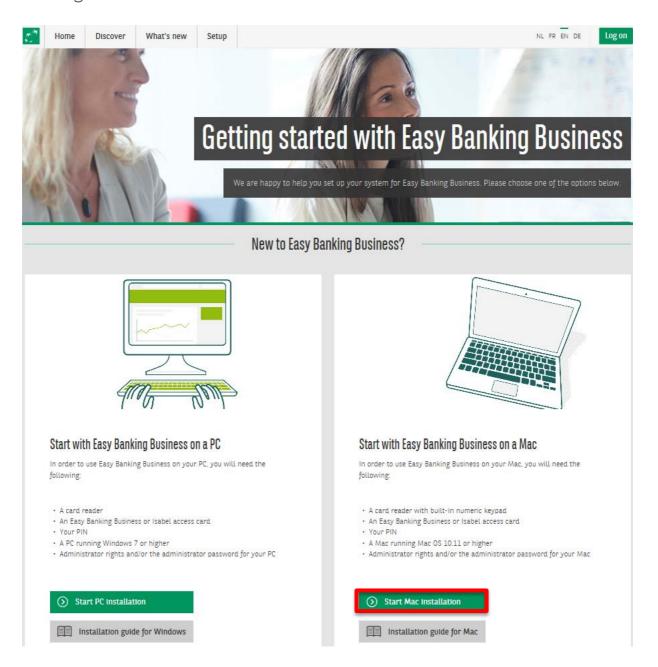
• Once the installation has been completed, you will see the following screen. Click on **Restart** to proceed.



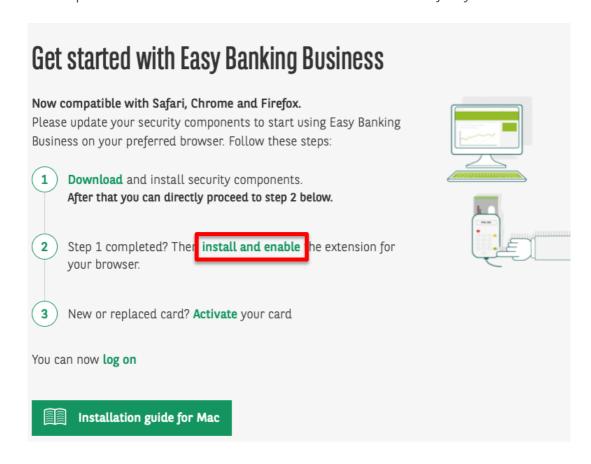
• Your computer will now be restarted in order to complete the installation process.

ACTIVATE SECURITY COMPONENTS EXTENSION

After rebooting your computer, go to
 https://easybankingbusiness.bnpparibasfortis.be/en/Set-Up and click once again on Start Mac installation.

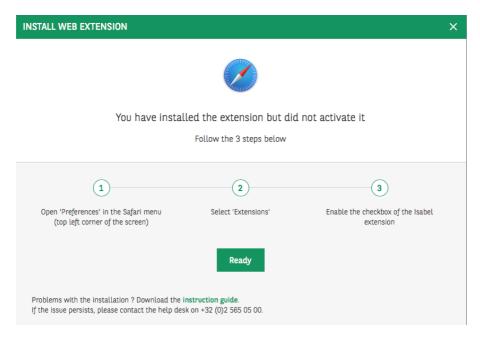


• In step 2 click on **install and enable** the extension for your browser.

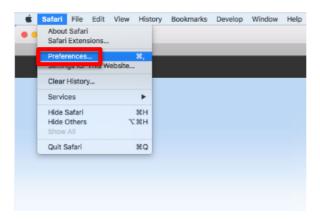


• Based on your browser, a specific pop-up will appear to guide you through the next steps:

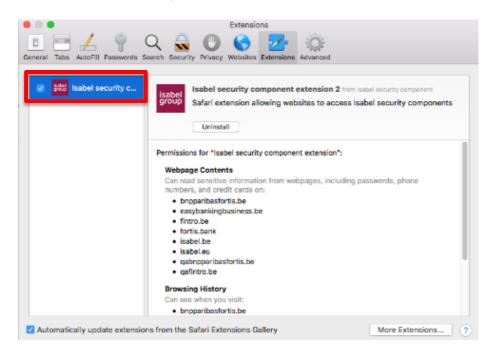
A. Safari



- Open 'Preferences' in the Safari menu (at the top left of the screen)

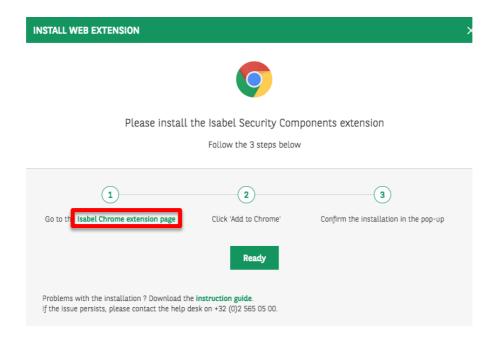


- Choose 'Extensions'
- Tick the checkbox of the Isabel extension



-Once done click on **Ready** in the installation pop up.

B. Chrome



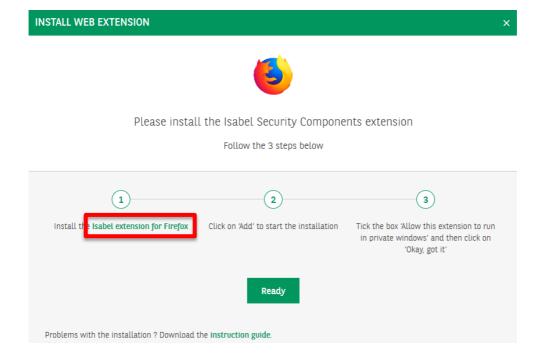
- Click on Go to the Isabel Chrome extension page
- Click on 'Add to Chrome'



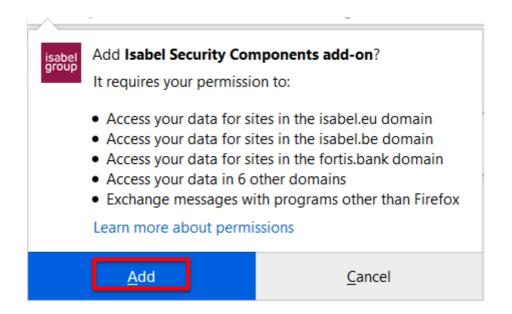
- Once done click on **Ready** in the installation pop up.

C. Firefox

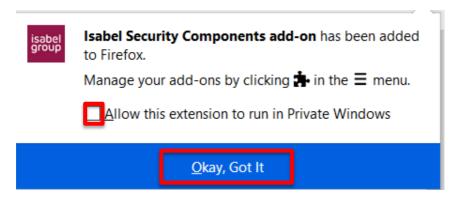
- Click on Go to the Isabel Firefox extension page



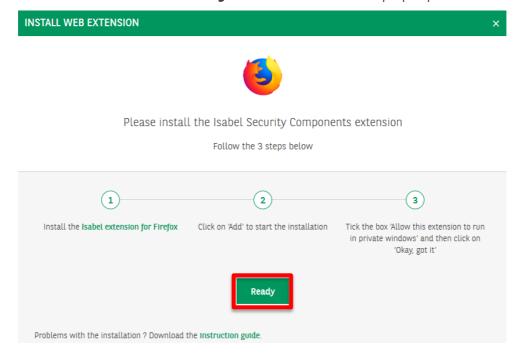
-Click on **Add** to start the installation



-Tick the box **Allow this extension to run in private windows** and then click on **Okay, got it**



- Once done click on **Ready** in the installation pop up.



STEP 3 ACTIVATE YOUR CARD

If your card is already activated, you can skip this step and proceed to page 28.

A. You have received your PIN by post?

- Go to https://easybankingbusiness.bnpparibasfortis.be/en/Set-Up
- Click on **Activate your temporary PIN** and follow the instructions.

Follow the instructions below to activate your card

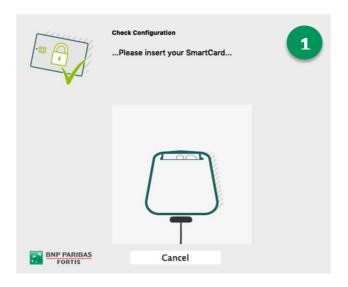
You have received a temporary PIN by post? Please click on 'Activate with temporary PIN'. You have chosen the option to activate your card by connecting with your eID. Please click on 'Activate with eID'





• **Insert your card in your card reader** and enter your PIN when prompted to do so by the window on your card reader.

Use the code you've received by the post. This code will allow you to activate your card.





• You'll then be asked to create a new 6 to 8 digit PIN code.

B.You want to retrieve your PIN online using e-ID?

- Go to https://easybankingbusiness.bnpparibasfortis.be/fr/Set-Up
- Click on Activate with eID.

Follow the instructions below to activate your card

You have received a temporary PIN by post? Please click on 'Activate with temporary PIN'. You have chosen the option to activate your card by connecting with your eID. Please click on 'Activate with eID'





- You will need:
 - 1. Your Easy Banking Business card
 - 2. Your Isabel or Easy Banking Business card reader
 - 3. Your Belgian eID card and its 4-digits PIN
- Go to https://www.isabel.eu/bnppf/activate_en.html and click on **Get** started

• **Attention**: you might need to **download or update Java** to proceed with the card activation.

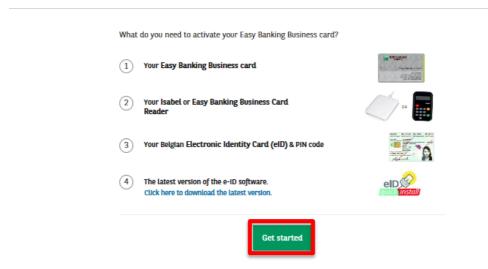
 After carefully checking you have everything you need for the activation, click on **Get Started**.

CARD ACTIVATION

Activate your Easy Banking Business card with your Electronic Identity Card (eID)

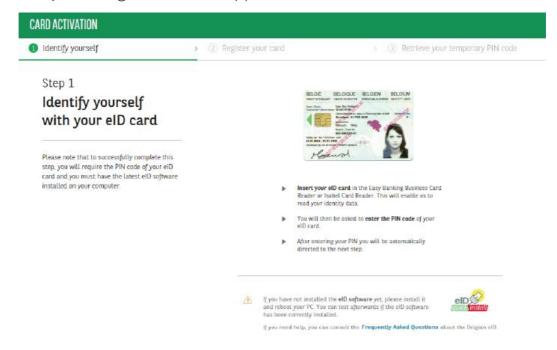
Please follow the steps below to securely activate your Easy Banking Business card. At the end of this flow you will be able to log on to Easy Banking Business..





1.IDENTIFY YOURSELF WITH YOUR ID

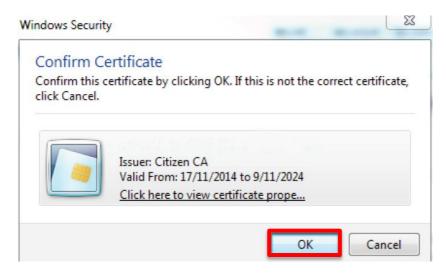
1.1. The following screen will appear.



1.2. Almost immediately, this pop-up will open. Click on **Run**.



1.3. Insert your ID card in the card reader. The pop-up with the certificate will appear, click on **OK**.



1.4. You will then have to enter the PIN of your ID card (4 digits).

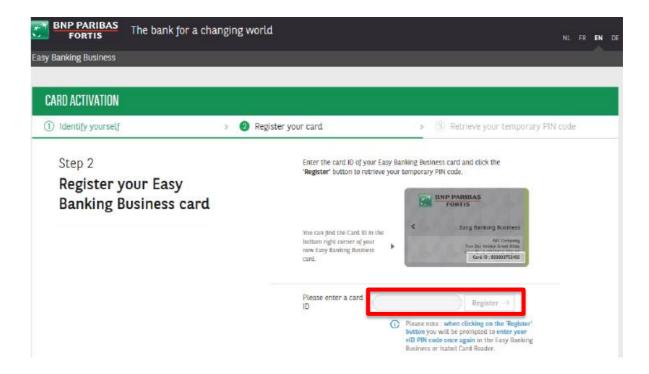


1.5. If the PIN is correct, a message from Java will appear. Click on **Run**.



2. REGISTER YOUR EASY BANKING BUSINESS CARD

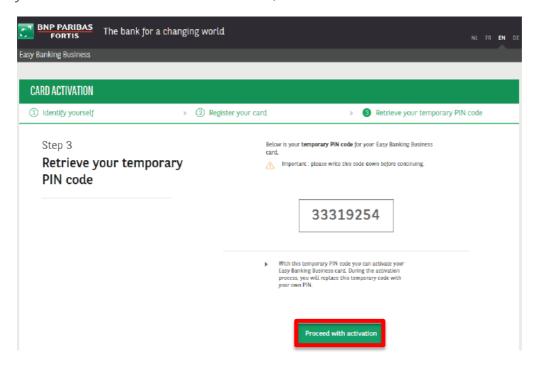
Enter the card ID of your Easy Banking Business card and click on **Register** to retrieve your temporary PIN.



Enter the card ID again for confirmation.

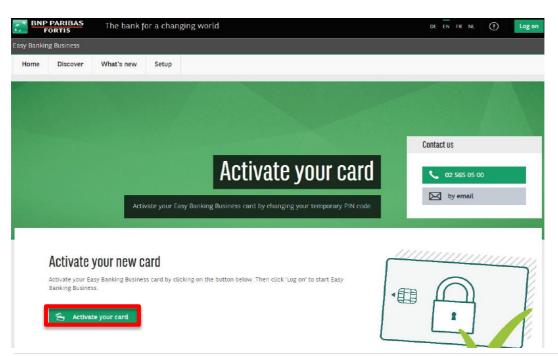
3. RETRIEVE TEMPORARY PIN

The activation code will appear. **Write the activation code down**. Once you have written the code down, click on **Proceed with activation**.



4. ACTIVATE YOUR CARD

Click on Activate your card.



Attention: take your ID card out of the card reader and place your Easy Banking Business card in the card reader.

You will then be asked to enter your activation code. Thereafter choose and confirm a PIN of minimum 6 and maximum 8 digits (no letters, no punctuation).



Attention: you only have 5 attempts to enter a correct PIN.

STEP 4 LOG ON

You can now access <u>Easy Banking Business</u> (https://easybankingbusiness.bnpparibasfortis.be/en/index) and click on **Log on.**

